

RFP #10-2015-PRINT: ADDENDUM 1

ADDITIONAL INFO FROM WALK-THRU

The following questions/clarifications were discussed at the 11/13 walk-thru and are printed for use in your response to this RFP.

Additional questions may be asked up to the deadline for questions, **4 p.m. on November 20, 2015** and will be posted on the Court website by **5 p.m. November 24, 2015**.

CLARIFICATIONS

- Should an organization wish to respond to both SOWs it is advised to include separate responses as each SOW will be separately evaluated. Originals of any required forms may be copied and treated as originals if two responses are submitted.
- **The requested documents have been sent to one representative from each organization that attended the walk-thru.**

VENDOR QUESTIONS

- Q1. Do you use a Server or Cloud for your faxing at this time?
A1. Court uses a server for all faxing services.
- Q2. Will the Court consider using FaxMaker software only in the future?
A2. No, we use both dedicated faxes and FaxMaker software. We are looking to enable the Fax over IP solution, in the future.
- Q3. Do all devices need a paper tray for 11 x 17?
A3. Only the color devices need a tray for the 11 x 17 paper. All other devices can use the bypass tray, if necessary, for this function.
- Q4. Do all devices need both 2- and 3-hole punch?
A4. All devices need the option for both. The 2-hole punch will be for Legal landscaped documents and the 3-hole punch will be for the Letter portrait documents.
- Q5. Do all devices need the booklet function?
A5. No, only the color devices need this function.
- Q6. Do all devices need the large capacity trays?
A6. No, only the HIGH volume devices need a large capacity tray.
- Q7. Will all devices be setup using the Fax option at installation?
A7. No, this feature will be turned on later, depending on the costs associated with this feature. This function must be tested in our environment before implementation.
- Q8. Does the Production device, currently a D110, use the Binding option?
A8. No, the Court prints out all documents and binds by hand.

All information listed here should be considered in your response to this solicitation.